









FORMAT FOR PARTICULARS OF STAFF TO BE SUBMITTED TO THE NRC, NCTE, JAIPUR

PARTICULARS OF STAFF


Session 2015-16



Name and address of the Institution: **Manorama Inst. Of Education, ETAH** Course: **D.EL.ED**

Sl. No.	Name with Date of Birth Age	Attested photograph of the appointed staff	Whether SC/ST/OBC/other Category	Designation	B.Ed. Yes/No If yes, %age of Marks	M.Ed. Yes/No If yes, %age of Marks	M.A (Education) Yes/No If yes, %age of Marks	Master's Degree in school subject Yes/No If yes, %age of Marks & specify the subject	Subject of Teaching	Ph. D. (Education/ Specify the subject) Yes/No	Passed UGC NET or equivalent Yes/No	Teaching Experience in Years	Teaching Experience in Recognized School/BEd. College (Enclose experience certificate from the Principal)	Date of initial appointment and NCTE Regulation under which he or she was appointed	Joining Date
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
I. DETAILS OF TEACHING STAFF															
I(A) PRINCIPAL/HOD															
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
I	Dr. MAYA PRAKASH		OBC	Principal /HOD	YES 60%	YES 57%	NO	YES 57%	Social Study	YES 2007 Geography	NO	8 Yrs	ENCLOSED	6 th Oct 2015	10 th Oct 2015
II LECTURES/TEACHING STAFF (AS PER NCTE NORMS)															
1.	GOVIND BALLABH		GEN	FOUNDATION COURSE LECTURER	YES 63%	YES 61%	NO	YES 55%	Hindi	-	-	-	-	01 ST APR 2014	10 TH APR 2014
2.	CHAND BABU		OBC MIN	METHODOLOGY LECTURER	YES 66%	YES 64%	NO	YES 65%	Science	-	-	-	-	01 ST APR 2014	10 TH APR 2014

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
3.	VANDANA SINGH		OBC	METHDOLOGY LECTURER	YES 61%	YES 62%	NO	YES 50%	ENGLISH	-	-	-	-	01 ST APR 2014	10 TH APR 2014
4.	CHANDRA BHAN SINGH		SC	METHDOLOGY LECTURER	YES 68%	NO	NO	YES 50%	MATHS	-	-	-	-	01 ST APR 2014	10 TH APR 2014
5.	SARITA KUMARI		OBC	METHDOLOGY LECTURER	YES 73%	YES 64%	NO	YES 55%	POLTICAL SCIENCE	-	-	-	-	6 th Oct 2015	10 th Oct 2015
6.	MUKESH CHAND SHARMA		GEN	LECTURER IN FINE ARTS/ PERFORMING ARTS	YES	NO	NO	YES 72%	DRAWING	-	-	-	-	01 ST APR 2014	10 TH APR 2014
7.	PANKAJ KUMAR		GEN	HEALTH & PHYSICAL EDUCATION INSTRUCTOR	B.P.ED. YES 80%	M.P.ED YES 55%	NO	NO	PHYSICAL EDUCATION TRAINER	-	-	-	-	6 th Oct 2015	10 th Oct 2015

III PART TIME TEACHING STAFF (AS PER NCTE NORMS)

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
1	LOKENDRA PAL SINGH		SC	LIBRARIYAN	B.LIB 66.31%	-	-	-	LIBRARIYAN	-	-	-	-	6 th Oct 2015	10 th Oct 2015

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
2	CHANDRA SHEKHAR		OBC	OFFICE CLERK	B.COM 50%	NO	NO	-	OFFICE CLERK	-	-	-	-	01 ST APR 2014	10 TH APR 2014
3	SUNIL KUMAR		OBC	COMP. OPERATOR	B.A. 50%	-	CCC 74%	-	COMP. OPERATOR	-	-	-	-	01 ST APR 2014	10 TH APR 2014

The above appointment have been made on the basis of recommendations of the Selection Committee constituted as per the policy of the UGC/the affiliating University/Affiliating Body.

**Name & Signature of the
Authorized Representative of the Institution**
Date _____

- Note: The institution shall submit the above list as per the provisions of the NCTE Regulations, 2009 indicating qualification, percentage of marks, teaching experience etc. alongwith attested copy of professional qualification & experience certificate and attested photographs of staff duly countersigned by the competent authority of the affiliating body or endorsement of the same by submitting a written approval of the competent authority of the affiliating body as per the above format.

CERTIFICATE FROM THE MANAGEMENT

- All appointments are on full-time and regular basis except those specified as part-time as per the NCTE norms. The academic staff of the institution (including part-time staff) is/shall be paid salary in such scale of pay as prescribed by the UGC/University/affiliating body from time to time through account payee cheque or as per advice into the bank account of employee specially opened for the propose. The supporting staff shall be paid as per the UGC/State Government/Central Government pay scale structure.
- The management of the institution shall discharge the statutory duties relating to pension, gratuity, provident fund, etc for its employees. The institution shall follow all the norms of the NCTE as amended from time to time.

**Name & Signature of the
Authorized Representative of the Institution**

Date _____

- It may be noted by the teacher education institution that in case of self finance institutions run by the pvt. Managements under society/trust, the above details shall be signed by the Secretary/President/Chairman of the concerned Management. In case of the Govt./University/aided institution the same shall be signed by the Registrar/Director/Principal/HOD of the intuition.